

CHECK LIST
TOWER 1



Information Included

Original Worksheet	
Agreement of Purchase and Sale	
Addendum X 3	
Acknowledgement (Condo Docs)	
Co-operating Broker Agreement (if applicable)	
(Business cards attached) (need to signed/bundled)	
Amendments (if applicable)	

Purchaser Information

Name	
Address	
Date of Birth (dd/mm/yy)	
S.I.N. (Photocopy of card for file)	
Drivers License (Photocopy both sides for file)	

Contact Information

Res. Phone Number	
Bus. Phone Number	
Cell Phone Number	
Email	

Solicitors Information

Deposits

Cheques Received	Dates
Cheque # 1	June 14/08
Cheque # 2	July 14/08
Cheque # 3	
Cheque # 4	
Photocopy of Cheques	
Cheques Chronologically Numbered	

Prospect'in

Acknowledgement Noted	
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Lonewolf

Trade Entered/In2ition File Created	
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NOTES

Need copy of SIN #. (June 14/08).