

CHECK LIST
TOWER 1

2805



Information Included

- Original Worksheet
- Agreement of Purchase and Sale Addendum X 3
- Acknowledgement (Condo Docs)
- Co-operating Broker Agreement (if applicable)
- (Business cards attached)
- Amendments (if applicable)

✓
✓
✓
✓
✓
✓

Purchaser Information

- Name
- Address
- Date of Birth (dd/mm/yy)
- S.I.N. (Photocopy of card for file)
- Drivers License (Photocopy both sides for file)

✓
✓
✓
✓
✓

} missing photocopies

Contact Information

- Res. Phone Number
- Bus. Phone Number
- Cell Phone Number
- Email

✓
✓

Solicitors Information

--

Deposits

- Cheques Received
 - Cheque # 1
 - Cheque # 2
 - Cheque # 3
 - Cheque # 4
- Photocopy of Cheques
- Cheques Chronologically Numbered

✓
✓
✓
✓

Dates
JUNE 08. 08
JUNE 13. 08
~~JUNE 04. 08~~
JUNE 13. 09.

} missing
REC 5/26/14

Prospect'in

- Acknowledgement Noted

✓

Lonewolf

- Trade Entered/In2ition File Created

NOTES