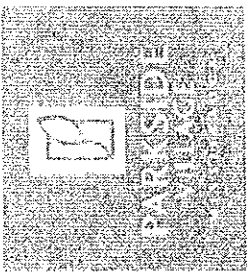


CHECK LIST
TOWER 1



Information Included

Original Worksheet
Agreement of Purchase and Sale
Addendum X 3
Acknowledgement (Condo Docs)
Co-operating Broker Agreement (if applicable)
(Business cards attached)
Amendments (if applicable)

✓
✓
✓
✓
✓

only photocopy

Purchaser Information

Name
Address
Date of Birth (dd/mm/yy)
S.I.N. (Photocopy of card for file)
Drivers License (Photocopy both sides for file)

✓
✓
✓
✓

need postal code

~~need passport photo~~

Contact Information

Res. Phone Number
Bus. Phone Number
Cell Phone Number
Email

✓
—
—
—

Solicitors Information

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Deposits

Cheques Received
Cheque # 1
Cheque # 2
Cheque # 3
Cheque # 4
Photocopy of Cheques
Cheques Chronologically Numbered

—
✓
✓
✓
✓
✓
✓

Prospect'in

Acknowledgement Noted

✓

Lonewolf

Trade Entered/In2ition File Created

NOTES

Mortgage Approval in file.