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# **FAX TRANSMISSION**

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To: Pratt Hansen Group Inc.

From: Pratt Homes

Subject: Work order Re: Cheltenham Estates - CHE - 12 - Westwood Garage Doors Ltd.

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**Message:** call tenants Brian or Lorna @ 719-7732 to schedule repair date asap Thanks  
Ramona



**Pratt Hansen Group**  
**Customer Service**  
**Phone: (705) 792-3883**  
**Fax: (705) 792-3893**

**Work Order**

**Address:** 33 William Paddison Drive - Barrie  
**Location:** Cheltenham Estates - Phase: CHE - Lot: 12  
**Today's Date:** 21Dec10  
**Contact Name(s):** Lisa Cuff and Martin Pharand  
**Contact Phone No.:** Res: (705) 309-4695 Bus: Bus2: (705) 719-7732 Cell: (705) 428-5827  
**Company:** Westwood Garage Doors Ltd.  
**Attention:** Cathy x 22  
**Telephone:** (905) 840-6905  
**Fax:** (905) 840-1396

**Please Complete the following items:**

Deficiency Number	Issue		Appt. Date/Time	Notes
4378	Garage- garage door lock is broken has to use screwdriver to lock door			

Date Completed: \_\_\_\_\_ Homeowner Signature: \_\_\_\_\_

Please schedule service to complete the work described above within two weeks of receipt of this Work Order. It is your responsibility to book your own appointment unless we have included appointment details on this form.

Your Service Person must ask the homeowner to sign this form when the work has been completed. If the owner is not available to sign this Work Order, the person who completes the work should sign and date the form. Fax the completed Work Order to us at 705-735-6991.

In the event that you do not complete this service work within 14 days, Pratt Homes reserves the right to carry out the repairs on your behalf and the labour and material costs may be billed back to you plus a 15% administrative fee.