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# **FAX TRANSMISSION**

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To: Pratt Hansen Group Inc.  
From: Pratt Homes  
Subject: Work order Re: Cheltenham Estates - CHE - 9 - Dominion Sheet Metal and Roofing

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**Message:** This work order was sent to you on April 5, 2010. To date we have not received confirmation that this work has been completed. Please check your records & let us know if this is done yet. If it is still outstanding, please complete asap. Either way, please return the completed work order to me.  
Thanks,  
Wendy



**Pratt Hansen Group**  
**Customer Service**  
**Phone: (705) 792-3883**  
**Fax: (705) 792-3893**

**Work Order**

**Address:** 27 William Paddison Drive - Barrie  
**Location:** Cheltenham Estates - Phase: CHE - Lot: 9  
**Today's Date:** 04Oct10  
**Contact Name(s):** Jim Ellis and Amanda Morrison  
**Contact Phone No.:** Res: (705) 737-5821 Bus: Bus2: Cell:  
**Company:** Dominion Sheet Metal and Roofing  
**Attention:**  
**Telephone:** (416) 789-0601  
**Fax:** (647) 438-9165

**Please Complete the following items:**

Deficiency Number	Issue		Appt. Date/Time	Notes
1292	Exterior- Siding/soffit missing at left hand side of house above garage. Bird are nesting.			

Date Completed: \_\_\_\_\_ Homeowner Signature: \_\_\_\_\_

Please schedule service to complete the work described above within two weeks of receipt of this Work Order. It is your responsibility to book your own appointment unless we have included appointment details on this form.

Your Service Person must ask the homeowner to sign this form when the work has been completed. If the owner is not available to sign this Work Order, the person who completes the work should sign and date the form. Fax the completed Work Order to us at 705-735-6991.

In the event that you do not complete this service work within 14 days, Pratt Homes reserves the right to carry out the repairs on your behalf and the labour and material costs may be billed back to you plus a 15% administrative fee.