



Pratt Hansen Group
Customer Service
Phone: (705) 792-3883
Fax: (705) 792-3893

Work Order

Address: 39 Coulter St Unit 21 -
Location: Sunnidale Vistas - Phase: SUN - Lot: 1021
Today's Date: 21Jun10
Contact Name(s): Helen White and Merlyn Bacon
Contact Phone No.: Res: (705) 719-6828 Bus: Bus2: Cell:
Company: Decora Window and Door Systems
Attention:
Telephone: (905) 660-9212
Fax: (905) 669-1687

Please Complete the following items:

Deficiency Number	Issue		Appt. Date/Time	Notes
1877	Master Bedroom- unable ot lock master bedroom window as the window opening/closing mechanism doesn't work		21Jul10 /am	

Date Completed: _____ Homeowner Signature: _____

Please schedule service to complete the work described above within two weeks of receipt of this Work Order. It is your responsibility to book your own appointment unless we have included appointment details on this form.

Your Service Person must ask the homeowner to sign this form when the work has been completed. If the owner is not available to sign this Work Order, the person who completes the work should sign and date the form. Fax the completed Work Order to us at 705-735-6991.

In the event that you do not complete this service work within 14 days, Pratt Homes reserves the right to carry out the repairs on your behalf and the labour and material costs may be billed back to you plus a 15% administrative fee.