



Pratt Hansen Group
Customer Service
Phone: (705) 792-3883
Fax: (705) 792-3893

Work Order

Address: 41 Coulter St. Unit 5 - Barrie
Location: Sunnidale Vistas - Phase: SUN - Lot: 2005
Today's Date: 26Jul10
Contact Name(s): Barbara Lacey-de-Vrie
Contact Phone No.: Res: (705) 735-3007 Bus: (705) 797-1212 Bus2: Cell:
Company: Decora Window and Door Systems
Attention: Diana
Telephone: (905) 660-9212
Fax: (905) 660-9788

Please Complete the following items:

Deficiency Number	Issue		Appt. Date/Time	Notes
2699	Master Bedroom- Outside window latch needs a screw.			
2700	Bedroom #2- Window screen - out of alignment.			

Date Completed: _____ Homeowner Signature: _____

Please schedule service to complete the work described above within two weeks of receipt of this Work Order. It is your responsibility to book your own appointment unless we have included appointment details on this form.

Your Service Person must ask the homeowner to sign this form when the work has been completed. If the owner is not available to sign this Work Order, the person who completes the work should sign and date the form. Fax the completed Work Order to us at 705-735-6991.

In the event that you do not complete this service work within 14 days, Pratt Homes reserves the right to carry out the repairs on your behalf and the labour and material costs may be billed back to you plus a 15% administrative fee.