



2 Queen Elizabeth Boulevard
Toronto, Ontario, M8Z 1L8
Tel: 416.253.6909
Fax: 416.253.2125

SERVICE WORK ORDER

March 07, 2018

Trade:

Queenscorp Group
2 Queen Elizabeth Boulevard
Toronto, ON

Property Location:

3609 Lakeshore - 1 - 104
3609 Lake Shore Blvd. West, Unit 104
Etobicoke, Ontario

Contact: Customer Care
Phone: 416-253-6909
Fax: 416-253-2125
Email: customercare@queenscorp.com
Cell:

Contact: Lesley Filice and Trip Central
Phone: **Res:**
Phone: **Bus:** (905) 570-9999
Email: lesleyfilice@tripcentral.ca
Cell:

Please complete the following service work detailed below:

Deficiency Number	Issue	Quality Control	Appt. Date/Time	Notes
9624	Damaged ceiling tile to be replaced.			

Date Completed: PR. 9 - MARCH 2018

Queenscorp Group

Rick J. Lockhart

Homeowner's/Tenant's Signature

The Homeowner acknowledges and accepts all work has been completed in a workmanlike manner.

Please schedule your Service Department to complete work on the above property. Should no appointment time or date appear (above) on this form, it is your responsibility to arrange and adhere to the appointment you have scheduled.

Your service representative **MUST** have this form signed by Queenscorp and the Homeowner on completion. Please fax the signed form to our office at (416) 253-2125.

Please be advised that all issues on this order must be completed on or before the specified appointment date above. If work can not be completed by the appointment date, please notify the Queenscorp Group at least 1 week prior to the appointment date. A Service person has been scheduled to go into the above noted property to verify that the issues above have been addressed. Should our service personnel find these issues not addressed it will leave us no alternative but to get the work completed by a company other than your own. You will be backcharged accordingly.