



# Valecraft

Homes Ltd.

Purchase Order

PO0048210

210-1455 Youville Drive  
Orleans, On K1C 6Z7  
Phone: 613-837-1104

**Vendor:**  
DEVON PLUS COMPANY INC.  
15 Quartz Crescent  
Stittsville, Ontario K2S 1Z3

**Ship To:**  
Site: RATHWELL LANDING  
Lot/Unit: BLOCK I-52  
Model: 160-2 REVERSED  
Civic: 1217 CAVALLO STREET

tel:  
fax:  
contact: Christine Reid (Hunter) christinehunter@bell.net

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Mar 13, 2020			ARIEL	D16	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
056-152-641	CODE 641	ADDITIONAL CLEAN REQUESTED ON SATURDAY MARCH 7, 2020	1.0000	200.000000	200.00
056-152-641	CODE 641	ADDITIONAL CLEAN REQUESTED ON SUNDAY MARCH 8, 2020	1.0000	300.000000	300.00

  
\_\_\_\_\_  
Authorized Signature

Subtotal	500.00
HST	65.00
<b>Total Order Value</b>	<b>565.00</b>

**ORDER TERMS AND CONDITIONS**

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT



## FIELD REQUEST FORM 2020

Work Order :  Check

Purchase Order :  Check

Notice Of Back Charge :  Check

Trade : Devon Plus Company

Lot / Unit : -52

Project Site : Rathwell Landing

Date Issued : 08-Mar-20

Description of Work or Material Being Ordered :	Amount:
Additional Clean Saturday March 7th 2020 showed up to do PDI Clean Friday March 6th as scheduled and trades working away, house not ready. Returned at the end of the day March 6th @ 4:30 house still not ready. Came back to I-52 on Saturday morning March 7th @ 10:30 and house still not ready. Painters still working in the house we brought our things inside, took some photo's and left.	<b>\$200.00</b>
Additional Clean - Sunday March 8th. At approx 5:57 P.M received text message from Sergei about this unit and he noted that the PDI is very early on Monday and needed to get the house cleaned. Knowing that there would not be enough time to get the house completed, I had to call staff to come in and we arrived at 6:30 P.M and got the house done so that it would be able to show Monday morning.	<b>\$300.00</b>
Reason & Cause Due To for Work Being Done or Material Ordered :	
*** Note: Reason & Cause information Mandatory for Purchase Orders ***	
<b>Total Amount</b>	

### Cost Responsibility:

Errors Internal :		Construction Damage
(Not being Back Charged)	<input type="checkbox"/> Check	Vandalism Damage : <input type="checkbox"/> Check
Theft :	<input type="checkbox"/> Check	Trade Related Damage : <input type="checkbox"/> Check
Reported to Police Yes :	<input type="checkbox"/> Check	

Police Department : \_\_\_\_\_  
 Police Report : \_\_\_\_\_  
 Police Occurrence No. : \_\_\_\_\_

Back Charge To : \_\_\_\_\_  
 Notification Given To : \_\_\_\_\_  
 Date Notified Trade : \_\_\_\_\_  
 Notice Given By : \_\_\_\_\_  
 Repair Work Performed By : \_\_\_\_\_

- Note (1) : Should you wish to deal directly with the repair contractor, he must issue written confirmation to Valecraft Homes Ltd that he has received Payment.  
 Note (2) : Contractor acknowledges that unless contested, the aforementioned amount's back charged will be deducted off your next cheque.

## Purchase Orders

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**From:** 7devonreid@gmail.com  
**Sent:** March-10-20 5:00 PM  
**To:** Purchase Orders  
**Subject:** Request Form for I-52  
**Attachments:** PO request. March 10.pdf

Please see attached PO request.