



Valecraft

Homes (2019) Limited

Purchase Order

PO0000562

210-1455 Youville Drive
Ottawa, On K1C 6Z7
Phone: 613-837-1104

Vendor:

A. POTVIN CONSTRUCTION LTD.
8850 COUNTY RD 17, PO BOX 969
ROCKLAND, ON K4K 1L6

Ship To:

Site: PLACE ST. THOMAS PHASE 3
Lot/Unit: LOT 21
Model: 1015 STANDARD
Civic: 581 STRASBOURG STREET

tel: 6134465181
fax:
contact:

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Oct 16, 2020			ARIEL	P05	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
064-021-680	#16	STAIN BIRCH FRENCH DOORS AT KITCHEN LAYOUT	1.0000	350.000000	350.00

Subtotal	350.00
HST	45.50
Total Order Value	395.50

Authorized Signature

ORDER TERMS AND CONDITIONS

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT

Purchase Orders

From: Lori-Ann Mensour <lamensour@potvinconst.com>
Sent: Friday, October 16, 2020 9:45 AM
To: Purchase Orders
Cc: Charles Carriere; Ann Blanchard; Frank Nieuwkoop
Subject: RUSH - PO# Request PST3-21
Attachments: SKM_454e20101609520.pdf

Good morning,

Attached request to stain French Doors for lot PST3-21.

Total = \$350.00

Please let me know if we are to proceed as I require a PO for processing. Material will only be sent to site after PO is issued.

Potvin Policy to provide a PO# is maximum of 8 days.

Thank you.

*Lori Ann Mensour
Purchase Order Coordinator ~ Pricing*

A. Potvin Construction
8850 County Rd #17
Rockland, ON K4K 1L6
Tel: 613-446-2203 ext. 300
E-mail requisition@potvinconst.com
Web www.potvinconst.com



From: info@potvinconstruct.com [mailto:info@potvinconstruct.com]
Sent: October-16-20 9:53 AM
To: Lori-Ann Mensour
Subject: Message from KM_454e

Requisition #

5780

Sales Order #

SL1072146

Production	
Service	<input checked="" type="checkbox"/>

Date:

OCT.16/20

From:

LORI ANN

Requested by:

FRANK NIEUWKOOP

Cabinet	
Trim	<input checked="" type="checkbox"/>
Framing	
Siding	
Hardware	

Hourly work request :

Number of Hours approved

A

Number of workers

B

Total Hours: A x B

Builder's signature

Builder/Customer

VALE CRAFT

Project

Phase

PST3

Lot#

21

CE/CCN/PO#

Description of work & Reason

STAIN FRENCH DOORS

Material description

QTY

Office use

Price

Total

STAIN FRENCH DOORS (P100 Birch NUTMEG)

White copy = Customer (if hourly work request) Yellow copy = Office Pink copy = Foreman

Sub-Total

350.00

Supply and Install Quote request to head office:

NOTE: For supply and install request, Potvin foreman must send this requisition to: requisition@potvinconst.com. Then Potvin head office will prepare quote and send it to Builder for approval. Once Purchase Order received from builder, the work will be put in production and sent on site with a AX Packing slip to be signed and return to Head office. No signature will be required on this document for supply and install.