



**Valecraft**  
Homes Ltd.

## **Welcome to Deerfield Village 2**

Dear Patrick Nicholas Aubry,

**RE: Deerfield Village 2 Lot R10**

Please find enclosed your copy of the Agreement of Purchase and Sale, signed and accepted by Valecraft Homes Limited on **December 18, 2020**

You now have ten (10) days from **December 18, 2020** to obtain your Lawyer's & Financing approvals.

On or before **January 2, 2021** please book an appointment with the Sales Office to waive your conditions pertaining to Lawyer & Financing.

Your interior colour selections & all remaining upgrades must be completed by **January 16, 2021** as stated in clause 11 of the Agreement of Purchase and Sale.

Please contact your sales consultant if you have any further questions or concerns at 613-421-8142

Sincerely,

*Emma Cooper*

**Valecraft Homes Sales Department**

www.tdcanadatrust.com www.tdcanadatrust.com www.tdcanadatrust.com www.tdcanadatrust.com

MR PATRICK AUBRY  
3024 APPLE HILL DR.  
OTTAWA, ON K1T 3Y8

PA 20 079-  
DATE 20 ~~11~~ 10 9  
Y Y Y Y M M D D

PAY TO THE ORDER OF Valecraft Homes Ltd. \$5,000.00  
Five Thousand 100 DOLLARS

**TD Canada Trust**  
2470 BANK STREET  
OTTAWA, ONTARIO K1V 8S2

MEMO

*[Signature]*

⑈079⑈ ⑆32456⑈004⑆ 3245⑈6204501⑈

Project: D1/2  
Plan No. 4M-1290  
Lot: R10  
Model: 5312  
Purchaser: Patrick Nicholas Aubry  
Dec. 7, 2020

SUMMARY OF PRICING				DATE:
PROJECT:	DEERFIELD VILLAGE 2	LOT NO:	R10	
Reg'd Plan #:	4M-1290	MODEL:	5312	
Name(s):	Patrick Nicholas Aubry			
Name(s):				
		BASE PRICE DWELLING:	\$354,900.00 ✓	
		PRICE OF ADDITIONAL PARKING:		
		NET TOTAL COST OF UPGRADES:	\$22,213.73 ✓	
		CREDITS:	-\$5,000.00 ✓	
		SUBTOTAL:	\$17,213.73 ✓	
		TOTAL:	\$372,113.73 ✓	
		PURCHASER OFFER:	\$372,113.73 ✓	
		DIFFERENCE:		
\$5000.00 Décor Bonus has been applied in Full to the Purchase Price. ✓				
Basic Appliance Package Bonus Included ✓				
PURCHASER OFFER HST BREAKDOWN				
	OFFER PRICE EXCLUDING HST:	HST Formula 2	\$353,454.31 ✓	
COMMENTS:				
*EXPECTED DATE OF OCCUPANCY/ CLOSING:		December 14th, 2021		
1455 YOVILLE DRIVE, #216, ORLEANS, ONT. K1C 6Z7 - TEL: (613) 837-1104 / FAX: (613) 837-5901				

Internal B1A

Deerfield 2 - Phase Condo

PURCHASER: Patrick Nicholas Aubry

Printed: 22-Dec-20 8:03 am

LOT NUMBER R10 Level: 3	PHASE Condo	HOUSE TYPE 5312	CLOSING DATE
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ITEM	QTY	EXTRA / CHANGE	PRICE	INTERNAL USE
*1 88585  24320	1	- BONUS - DECOR CENTER CREDIT OF \$5, 000.00  Note: Bonus has been applied in Full to the purchase price.	\$ 0.00	Each
*2 90184  24323	1	- KITCHEN - STANDARD - SLEEVE FOR FUTURE WATERLINE TO FRIDGE  Note: SEE ITEM #17	\$ 0.00	Each
*3 90183  24324	1	- STANDARD - SOFT CLOSE DOORS AND FULL EXTENSION SOFT CLOSE TRACK ON DRAWERS ON ALL CABINETRY THROUGHOUT HOUSE  Note: Excluding Corner Cabinetry Where Applicable	\$ 0.00	Each
*4 88287  24325	1	- S&S ELECTRIC UPGRADES AS PER ATTACHED QUOTE & SKETCH.  Note: QUOTE # SS2997 Rev.01 DATED 10/02/2020	*\$ 2,397.86	Each
*5 88294  24326	1	- ORBITAL UPGRADES AS PER ATTACHED QUOTE & SKETCH.  Note: QUOTE # OR3593 Rev.01 DATED 10/02/2020	*\$ 450.87	Each
6 111208  24336	1	- KITCHEN - HOOD FAN - CHIMNEY - WHIRLPOOL 300 CFM - 30IN STAINLESS IN LIEU OF BONUS STAINLESS. INCLUDES ADDITIONAL BACKSPLASH TILES FROM BUILDERS STANDARD SELECTIONS  Note: Does not include modifications to cabinetry or electrical for new microwave location. SEE ITEMS #18, 20 As per Kitchen Sketch	\$ 674.00	Each
7 111246  24344	1	- KITCHEN - REFRIDGERATOR - ESTAR - LEVEL 3 - 30" 19.6 C/F FRENCH DOOR - W/ EXT. WATER DISPENSER STAINLESS IN LIEU OF BONUS STAINLESS STEEL  Note: Does not include waterline rough-in or connection. SEE ITEMS # 2, 17 & 23.	\$ 1,200.00	Each
8  24373	1	- SUPPLY AND INSTALL LAUZON ENGINEERED HARDWOOD STAINED RED OAK SINCERO, 4 1/8" WIDE PURE GENIUS IN LIVING ROOM, DINING ROOM AND BEDROOM HALLWAY  Note: AS PER SCHEDULE H	\$ 3,587.00	Each
*9 118216  27067	*1	- KITCHEN - CABINETRY - UPC9-2B - BUILDER'S STANDARD CABINETRY - STANDARD LAYOUT. INCLUDES UPGRADE TO 42IN UPPERS WITH FILLER DETAIL ON UPPER KITCHEN CABINETRY TO UPGRADED BULKHEAD - APPROX. 26INDEEP X 10INH  Note: As per UPC Sketch. Purchaser Acknowledges and accepts that Upper Kitchen cabinetry upgraded wood doors will have center style	\$ 1,269.00	Each
10 90835  24379	1	- KITCHEN - CABINETRY - EXTEND FRIDGE UPPER TO APPROX. 2FT DEEP  Note: STANDARD SERIES CABINETRY. AS PER Kitchen Sketch and SCHEDULE 'H'.	\$ 181.00	Each
11  24382	1	- KITCHEN - UPGRADE KITCHEN BACKSPLASH TO SILVER LEVEL IN STANDARD KITCHEN AREAS. SEE ITEM # 19  Note: WALL TILE INTALLATION TO BE DETERMINED AT COLOUR APPOINTMENT	\$ 154.00	Each
12 88508  24383	1	- CERAMIC TILE - GROUT COLOR PER COLOUR  Note:	\$ 75.00	Each

Vendor Initials: \_\_\_\_\_ Purchaser Initials: \_\_\_\_\_

PREPARED BY: Simon Clarke  
LOCKED BY: Tricia Oliver  
PE 1,185-1  
InvoiceSQL.rpt 16May20

CONSTRUCTION SCHEDULING APPROVAL

PER: \_\_\_\_\_

DATE: \_\_\_\_\_

Internal B1A Deerfield 2 - Phase Condo			
PURCHASER: Patrick Nicholas Aubry		Printed: 22-Dec-20 8:03 am	
LOT NUMBER R10 Level: 3	PHASE Condo	HOUSE TYPE 5312	CLOSING DATE
ITEM	QTY	EXTRA / CHANGE	PRICE INTERNAL USE
*13 118373	1	KITCHEN - COUNTERTOP - QUARTZ - LEVEL 1 - KITCHEN C/W FLUSH BREAKFAST BAR	*\$ 5,891.00 Each
27102	Note:	EDGE PROFILE DETAIL TO BE DETERMINED AT COLOUR APPOINTMENT. AS PER SCHEDULE 'H' and Kitchen Sketch. SEE ITEM #24 & #25 FOR SINK AND FAUCET	
*14 118390	1	ENSUITE BATH - COUNTERTOP - QUARTZ - LEVEL 1 - ENSUITE BATH	*\$ 718.00 Each
27094	Note:	EDGE PROFILE DETAIL TO BE DETERMINED AT COLOUR APPOINTMENT. AS PER SCHEDULE 'H'. SEE ITEM # 22 & # 25 FOR SINK AND FAUCET	
*15 118382	1	MAIN BATHROOM - COUNTERTOP - QUARTZ - LEVEL 1 - MAIN BATHROOM	*\$ 718.00 Each
27086	Note:	EDGE PROFILE DETAIL TO BE DETERMINED AT COLOUR APPOINTMENT. AS PER SCHEDULE H. SEE ITEMS #21 & #25 FOR SINK AND FAUCET	
*16 118395	*1	- RAILING - UPGRADE - 3 1/2" MODERN POSTS - COMTEMPORARY HANDRAIL - METAL SPINDLES	\$ 2,132.00 Each
27109	Note:	3 1/2" WIDE OAK MODERN POSTS, ROUTED AND STAINED, C/W BLACK SQUARE METAL SPINDLES AND CONTEMPORARY OAK STAINED HANDRAIL, AS PER SCHEDULE 'H'.	
17 88469	1	KITCHEN - WATER LINE ROUGH - IN TO FRIDGE, DOES NOT INCLUDE CONNECTION	\$ 285.00 Each
25939	Note:	SEE ITEMS # 2 & #7.	
*18 118361	1	KITCHEN - APPLIANCES - 3 BASIC STAINLESS STEEL KITCHEN APPLIANCES + MICROWAVE COMBO HOODFAN, AND BASIC TOP LOAD WHITE WASHER AND DRYER.	*\$ 0.00 Each
27069	Note:	SEE ITEMS #6, ITEM #7 AND ITEM #20.	
19	1	KITCHEN - SUPPLY AND INSTALL SILVER LEVEL KITCHEN BACKSPLASH BEHIND CHIMNEY STYLE HOOD FAN. SEE ITEM #11.	\$ 103.00 Each
25966	Note:		
20 104292	1	KITCHEN - LOWER MICROWAVE CABINET APPROX 26" WIDE INCLUDING DRAWER BELOW AND DEDICATED OUTLET (STD SERIES CABINETRY)	\$ 664.00 Each
25969	Note:	TO BE LOCATED CLOSEST TO THE 90 DEGREE KITCHEN WALL, AS PER SCHEDULE 'H' and Kitchen Sketch	
21 88571	1	MAIN BATHROOM - BATHROOM SINK - AMERICAN STANDARD BOXE UNDERMOUNT SINK 0315 - 000	\$ 285.00 Each
25970	Note:	Only available with Solid Surface Countertops. AS PER SCHEDULE 'H'. SEE ITEM #15	
22 88571	1	ENSUITE BATH - BATHROOM SINK - AMERICAN STANDARD BOXE UNDERMOUNT SINK 0315 - 000	\$ 285.00 Each
25971	Note:	Only available with Solid Surface Countertops. AS PER SCHEDULE 'H'. SEE ITEM #14	
23 88511	1	KITCHEN - CABINETRY - ADJUST KITCHEN CABINETRY TO ACCOMMODATE NON-STANDARD REFRIGERATOR SIZE AS PER SKETCH	\$ 84.00 Each
27346	Note:	Purchaser(s) acknowledge that the number & or size of doors may be reduced in the surrounding cabinetry to accommodate. AS PER SCHEDULE 'H'. SEE ITEM # 7	
24	1	KITCHEN - KITCHEN SINK- FRANKE TECHNA TCX110-29 SINGLE BOWL STAINLESS STEEL UNDERMOUNT SINK, AS PER SCHEDULE 'H'. SEE ITEM # 13.	\$ 1,060.00 Each
27379	Note:	ONLY AVAILABLE WITH SOLID SURFACE COUNTERTOPS	

Internal B1A Deerfield 2 - Phase Condo			
PURCHASER: Patrick Nicholas Aubry		Printed: 22-Dec-20 8:03 am	
LOT NUMBER R10 Level: 3	PHASE Condo	HOUSE TYPE 5312	CLOSING DATE

ITEM	QTY	EXTRA / CHANGE	PRICE	INTERNAL USE
25  27380	1	- CLARIFICATION: FAUCETS IN KITCHEN, MAIN BATHROOM AND ENSUITE TO BE SELECTED AT COLOUR APPOINTMENT. RE: ITEMS #13, #14 & #15.  Note:	\$ 0.00	Each
*26 118432  27381	1	- STANDARD - AC UNIT 13 SEER 1.5 TON  Note: Location to be determined by Head Office	\$ 0.00	Each
27 118341  27448	1	- KITCHEN SINK - FRANKE CUBE CUX110-30-CA SINGLE BOWL STAINLESS STEEL 9" DEEP UNDERMOUNT SINK  Note: Only available with Solid Surface Countertops	\$ 855.00	Each

Sub Total	\$23,068.73
HST	\$0.00
Total	\$23,068.73

Payment Summary

<u>Paid By</u>	<u>Amount</u>
APS	\$23,068.73
<u>Total Payment:</u>	<u>\$23,068.73</u>

PURCHASER: Patrick Nicholas Aubry

22-Dec-20  
DATE

VENDOR:

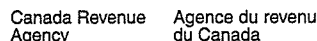
PER: Valecraft Homes Limited

DATE:

CONSTRUCTION SCHEDULING APPROVAL

PER:

DATE:



**Protected B**  
when completed

## **GST/HST New Housing Rebate Application for Houses Purchased from a Builder**

Use this form to claim your rebate if you bought a new house (including a residential condominium unit or a duplex) or a share of the capital stock of a co-operative housing corporation (co-op). **Do not use** this form if you built your house or hired someone to build it or purchased it as a rental property. Instead, use Form GST191, *GST/HST New Housing Rebate Application for Owner-Built Houses*, or Form GST524, *GST/HST New Residential Rental Property Rebate Application*.

### Note

GST/HST registered builders claiming a Type 1A or 1B rebate can choose to file their application online along with their GST/HST return using GST/HST NETFILE at [canada.ca/gst-hst-netfile](https://canada.ca/gst-hst-netfile) or by using the "File a return" online service in My Business Account at [canada.ca/my-cra-business-account](https://canada.ca/my-cra-business-account). The rebate can also be filed online on its own using the "File a rebate" online service in My Business Account. Representatives can access these online services in Represent a Client at [canada.ca/taxes-representatives](https://canada.ca/taxes-representatives). If you choose to file your application online, **do not send** us this form.

For more information, including instructions, required documentation for rebate application Types 2, 3, and 5, and the definition of a house, see "General information" on page 4 of this form. Your claim may be delayed or denied if this form is not completed in full, the rebate calculation is not correct, or the required documentation is not submitted with your application.

<b>Section A – Claimant information</b>									
Claimant's legal name ( <b>one name only</b> , even if the house is purchased by several individuals) Last name, first name, and initial(s)						Business number (if applicable)			
Aubry, Patrick, N						R   T			
If more than one individual purchased the house, list all of the other purchaser(s). Attach a separate sheet if you need more space.									
Last name, first name, and initial(s) of other purchaser						Last name, first name, and initial(s) of other purchaser			
Address of the house you purchased (Unit No. – Street No. Street name, RR)									
735-B Dearborn Private									
City Ottawa						Province or territory Ontario		Postal code K 1 T 0 W 4	
Home telephone number 613-852-6033		Daytime telephone number 613-725-3723		Extension		Language preference <input checked="" type="checkbox"/> English <input type="checkbox"/> French			
Mailing address of claimant		<input checked="" type="checkbox"/> As above or Unit No – Street No Street name, PO Box, RR							
City		Province/Territory/State			Postal/ZIP code		Country		
<b>Section B – House information</b>									
Did you purchase the house for use as your, or your relation's, primary place of residence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No						Date purchase agreement was signed by both you and the builder (if the agreement was signed on different dates, use the later date):			
If you purchased this house as a rental property, you do <b>not</b> qualify for this rebate. You may qualify for the New Residential Rental Property Rebate instead. To apply for that rebate, you (not the builder) may use Form GST524, <i>GST/HST New Residential Rental Property Rebate Application</i> .						Year Month Day			
Date ownership of the house or the share in the co-op was transferred to you:						Date possession of the house was transferred to you:			
Year Month Day						Year Month Day			
Legal description of property – Lot, plan, concession, range, parcel, section, etc. You will find the description on your deed, or another land transfer document available from your provincial land registry office. Where applicable, use the strata lot for the lot number.									
Lot No: R10				Plan No: 4M-1290		Other: City of Ottawa			
If a mobile home, state: Manufacturer:				Model:		Serial number:			



FOR INTERNAL USE ONLY  
 IC      NC

Section C – Housing and application Type

Type of housing (tick one box)

☒ House (including condominium unit)

☐ Mobile home (including modular home)

☐ Floating home

☐ Bed and breakfast

☐ Duplex

**Application Type** (tick one box). See Guide RC4028, *GST/HST New Housing Rebate*, to verify that you meet the conditions to claim the rebate. In all cases the builder or co-op must complete Section D.

**Rebate applications filed by the builder** – Where the builder pays the amount of the rebate directly to you or credits it against the total amount payable for a new house (including a mobile home or a floating home). Give the completed application to your builder.

1A

☐

When you buy both the house and land from the same builder or you buy a mobile home. (Do not tick Type 1A if you bought a mobile home and you lease land that is not a site in a residential trailer park from the vendor of the home. Tick Type 1B in this case.) Complete Part I of Section F to calculate the rebate.

1B

☐

When you buy a house and lease the land from the same builder. (Do not tick Type 1B if you bought a mobile home from a vendor that also leases to you a site in a residential trailer park. Tick Type 1A in this case.) The lease must provide you with an option to buy the land, or must be for a term of at least 20 years. Complete Part II of Section F to calculate the rebate.

**Rebate applications you file directly with us** – Where we pay the rebate directly to you for a new house (including a mobile home or a floating home).

2

☐

When you buy both the house and land from the same builder or you buy a mobile home. (Do not tick Type 2 if you bought a mobile home and you lease land that is not a site in a residential trailer park from the vendor of the home. Tick Type 5 in this case.) Complete Part I of Section F to calculate the rebate. Attach a copy of your Statement of Adjustments.

3

☐

When you buy a share of the capital stock of a co-op. Complete Part III of Section F to calculate the rebate. Attach a copy of your Statement of Adjustments.

5

☐

When you buy a house and lease the land from the same builder. (Do not tick Type 5 if you bought a mobile home from a vendor that also leases to you a site in a residential trailer park. Tick Type 2 in this case.) The lease must provide you with an option to buy the land, or must be for a term of at least 20 years. Complete Part II of Section F to calculate the rebate. Attach a copy of your Statement of Adjustments (or invoice in the case of a mobile home).

Section D – Builder or co-op information

Builder's or co-op's legal name			Business number (if applicable)									
Valecraft Homes Limited			888876273RT0001									
Address (Unit No. – Street No. Street name, PO Box, RR)						City						
210-1455 Youville Dr.						Orleans						
Province/Territory/State		Postal/ZIP code		Country		Telephone number			Extension			
Ontario		K1C 6Z7		Canada		613-837-1104						

Did the builder either pay the amount of the rebate directly to the purchaser or credit it against the total amount payable for the house? ☐ Yes ☐ No

If **yes**, the builder has to send this completed form, including any applicable provincial rebate schedule, to us. For more information and instructions, see page 4.

For Type 1A or 1B, enter the reporting period covered by the GST/HST return in which a deduction is taken by the builder. The builder must take the deduction in the reporting period during which the amount of the rebate is paid or credited to the purchaser.

From

Year

Month

Day

to

Year


Month

Day

Signature of builder or authorized official	Name (print)	Year	Month	Day

Section E – Claimant's Certification

I certify that the information given in this application, including any accompanying provincial rebate schedule and all supporting documents, is, to the best of my knowledge, true, correct, and complete in every respect. I have not previously claimed the "Total rebate amount," or any part of that amount, and I am eligible to claim this total rebate amount. I am not filing a second time for additional work or extras done on the house. **I also certify that the house is my, or one of my relation's, primary residence and is not intended as a rental property.**

Signature of the claimant	Name (print)	Year	Month	Day
X 	Patrick Nicholas Aubry	2	0	2
		0	1	2
		0	7	

Section F – Rebate calculation (complete only one of Parts I, II, or III, whichever applies)

You are **not** entitled to claim a GST/HST new housing rebate for some of the GST or federal part of the HST and you **do not complete** Section F if any of the following apply to you:

- your application type is 1A or 2 and the purchase price of the house is \$450,000 or more;
- your application type is 1B or 5 and the fair market value of the house (building and land) when possession was transferred to you was \$517,500 or more (in some cases a lower value may apply to restrict the rebate); or
- your application type is 3 and the total amount paid for the share in the co-op is \$517,500 or more (in some cases a lower value may apply to restrict the rebate).

If the above situations **do not apply** and you meet all of the other GST/HST new housing rebate conditions, you may be entitled to claim a GST/HST new housing rebate. Complete Section F. You will need to complete Form RC7190-WS, *GST190 Calculation Worksheet*, to calculate the amounts you have to enter in Section F.

**Note**  
If you paid the HST on your purchase of a house located in a province that offers a provincial new housing rebate, you may be entitled to claim a rebate for some of the provincial part of the HST you paid on the purchase. A provincial new housing rebate may be available even if a GST/HST new housing rebate is not. For more information, see the appropriate provincial rebate schedule.

Part I – Rebate calculation for Application Type 1A or 2

GST paid or the federal part of the HST paid on the purchase of the house (enter the amount from line 1 of Form RC7190-WS). (If the purchase and sale agreement for the house was assigned to you and you paid the GST or the federal part of the HST on assignment, also include that tax paid on line A.)	<div></div>	A
Enter the purchase price of the house ( <b>do not include</b> GST or HST). (If the purchase and sale agreement for the house was assigned to you and you paid the GST or the federal part of the HST on the assignment, also include the purchase price for the assignment on line B.)	<div></div>	B
GST/HST new housing rebate amount (enter the amount from line 4 of Form RC7190-WS).	<div></div>	C
Provincial new housing rebate amount – If you are eligible, complete the calculation on the applicable provincial rebate schedule and enter the amount from line C of that schedule.	<div></div>	D
Total rebate amount including any provincial rebate (line C plus line D).	<div></div>	E

Part II – Rebate calculation for Application Type 1B or 5

Total purchase price for the house ( <b>do not include</b> amounts for the lease of the land or the option to purchase the land).	<div></div>	F
Fair market value of the house (including the land and the building) when possession was transferred to you.	<div></div>	G
GST/HST new housing rebate amount (enter the amount from line 8 of Form RC7190-WS).	<div></div>	H
Provincial new housing rebate amount – If you are eligible, complete the calculation on the applicable provincial rebate schedule and enter the amount from line F of that schedule.	<div></div>	I
Total rebate amount including any provincial rebate (line H plus line I).	<div></div>	J

Part III – Rebate calculation for Application Type 3

Total purchase price for the share of the capital stock in the co-op. (If you purchased any other interest in the corporation, complex, or unit, also include the purchase price for that interest on line K.)	<div></div>	K
GST/HST new housing rebate amount (enter the amount from line 11 of Form RC7190-WS).	<div></div>	L
Provincial new housing rebate amount – If you are eligible, complete the calculation on the applicable provincial rebate schedule and enter the amount from line H of that schedule.	<div></div>	M
Total rebate amount including any provincial rebate (line L plus line M).	<div></div>	N

Section G – Direct deposit request (complete only if you are filing a Type 2, 3, or 5 rebate application)

To have your refund deposited directly into your bank account, complete the information area below **or** attach a blank cheque with the information encoded on it and "VOID" written across the front.

Branch number

Institution number

Account number

Name of the account holder

Personal information is collected under the *Excise Tax Act* to administer tax, rebates, and elections. It may also be used for any purpose related to the administration or enforcement of the Act such as audit, compliance and the payment of debts owed to the Crown. It may be shared or verified with other federal, provincial/territorial government institutions to the extent authorized by law. Failure to provide this information may result in interest payable, penalties or other actions. Under the *Privacy Act*, individuals have the right to access their personal information and request correction if there are errors or omissions. Refer to Info Source at [canada.ca/cra-info-source](https://canada.ca/cra-info-source), Personal Information Bank CRA PPU 241.

Page 3

General information

Who should complete this form?

Use this form to claim your new housing rebate if you bought a new house (including a residential condominium unit or a duplex) or a share of the capital stock of a co-operative housing corporation (co-op). The house must be the primary place of residence for you or a relation. If more than one individual owns the house or share, only one individual can claim the rebate. Partnerships (even if all the partners are individuals) and corporations that buy new houses are not entitled to claim this rebate. An individual cannot claim this rebate if a partnership or a corporation is also an owner of the house.

**Do not use** this form if you built or substantially renovated your house or hired someone to do so. Instead, use Form GST191, *GST/HST New Housing Rebate Application for Owner-Built Houses*.

If you purchased this house as a rental property, use *Form GST524, GST/HST New Residential Rental Property Rebate Application*.

For more information on the conditions that apply for each rebate type, see Guide RC4028, *GST/HST New Housing Rebate*.

If the application is signed by someone other than the claimant, you must attach a properly executed power of attorney to this form.

If your house is located in a province that offers a provincial new housing rebate for some of the provincial part of the HST and you qualify for that rebate, you also need to complete the appropriate provincial rebate schedule to claim the provincial new housing rebate.

Note

If you previously purchased a new house and received a new housing rebate you were assigned a business number for tracking purposes (nine digits followed by RT0001). Use the same number for this application.

Documentation required

If your application type is 2, 3, or 5 in Section C, you must send us this form along with the following documents:

- a copy of the statement of adjustments; and
- for a mobile home, a copy of the invoice.

Note

You are not required to submit proof of occupancy with your application. However, you may be asked to provide proof of occupancy later.

**Do not send** us the agreements for the purchase of your house. Keep them for six years in case we ask to see them.

Note

If you choose not to file your application online when claiming a Type 1A or 1B rebate, you must send us a copy of this form. Do not send supporting documents with this form when claiming either of these rebates, but keep them in case we ask to see them later.

When should I file my claim?

Generally, you have two years from the date ownership of the house is transferred to you to claim the rebate.

Where do I send this form?

For an individual claiming this rebate, use the chart below to identify the correct tax centre to send your completed form and any applicable provincial rebate schedule.

If you are a builder and choose **not** to file your application online, use the following chart to find out to which tax centre to send your completed form.

If you are:	Send your form to:
<ul style="list-style-type: none"><li>• an <b>individual</b>, and the property is located in one of the areas indicated below; OR</li><li>• a <b>builder</b> located in one of the areas indicated below, and you have filed your GST/HST return online.</li></ul> <b>Areas:</b> Sudbury/Nickel Belt, Toronto Centre, Toronto East, Toronto West, Toronto North, or Barrie.	Sudbury Tax Centre 1050 Notre Dame Avenue Sudbury ON P3A 5C1
<ul style="list-style-type: none"><li>• an <b>individual</b>, and the property is located anywhere in Canada, other than the areas mentioned above; OR</li><li>• a <b>builder</b> located anywhere in Canada, other than the areas mentioned above, and you have filed your GST/HST return online.</li></ul>	Prince Edward Island Tax Centre 275 Pope Road Summerside PE C1N 6A2
<ul style="list-style-type: none"><li>• a <b>builder</b> who is eligible to file a paper GST/HST return. (In addition to your completed form and any applicable provincial rebate schedule, you have to send your return in which you claimed a deduction.)</li></ul>	The tax centre indicated on your return.

Note

If you are a builder and choose to file your application online, do **not** send us this form.

Definition

**House** – for this rebate, includes a single family home, a residential condominium unit, a duplex, a mobile home, and a floating home. It also includes a bed and breakfast if more than 50% of the house is your primary place of residence. Otherwise, only the part that is your primary place of residence is a house for purposes of this rebate.

What if you need help?

For more information, see Guide RC4028, *GST/HST New Housing Rebate*, go to [canada.ca/gst-hst](https://canada.ca/gst-hst), or call 1-800-959-5525.

Forms and publications

To get our forms and publications, go to [canada.ca/gst-hst-pub](https://canada.ca/gst-hst-pub).

