



# Valecraft

Homes Ltd.

Purchase Order

PO0050642

210-1455 Youville Drive  
Orleans, On K1C 6Z7  
Phone: 613-837-1104

**Vendor:**

SCOTT BERWICK STAIRS INC.  
1191 PILON ROAD  
CLARENCE CREEK, ON K0A 1N0

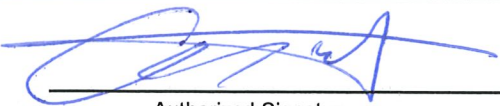
**Ship To:**

Site: DEERFIELD VILLAGE PHASE 2  
Lot/Unit: BLOCK O82  
Model: 160 STANDARD  
Civic: 622 TRANQUIL STREAM PRIVATE

tel: 6138353579  
fax: (613) 835-3892  
contact: SCOTT

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Sep 04, 2021			ARIEL	S18	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
042-O82-666	CODE 666	REPAIR NOSING DAMAGED BY OTHERS	1.0000	110.000000	110.00

 Authorized Signature	Subtotal	110.00
	HST	14.30
	Total Order Value	124.30

**ORDER TERMS AND CONDITIONS**

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT

## Purchase Orders

**From:** Justin Stoll  
**Sent:** Wednesday, September 1, 2021 2:45 PM  
**To:** Purchase Orders  
**Cc:** Linda-berwick Berwick; Tracy-bewrick  
**Subject:** Deerfield O82

Hi Ariel

Can you please have this approved? Work was completed back in July and I forgot to send a field request. Thanks

**FIELD REQUEST FORM 2021**

**Valecraft**  
Homes Ltd.

Work Order: ☐ Day  
Purchase Order: ☐ Day  
Notice Of Back Charge: ☐ Day

Trade: SCOTT BERWICK STAIRS  
Lot / Unit: O-82  
Project Site: DV2  
Date Issued: SEPT 1/21

Description of Work or Material Being Ordered:	Amount:
REPAIR NOSING	\$ 110.00
*** WORK WAS COMPLETED IN JULY ***	+ HST
Reason & Cause Due To for Work Being Done or Material Ordered:	
DAMAGED BY OTHERS	
*** Note: Reason & Cause information Mandatory for Purchase Orders ***	
Total Amount	
<b>Cost Responsibility:</b>	
Structural Damage: <input type="checkbox"/> Day	Construction Damage: <input type="checkbox"/> Day
(Not being Back Charged) <input type="checkbox"/> Day	Vandalism Damage: <input type="checkbox"/> Day
Theft: <input type="checkbox"/> Day	Trade Related Damage: <input type="checkbox"/> Day
Reported to Police Yes: <input type="checkbox"/> Day	
Police Department:	
Police Report:	
Police Occurrence No.:	
Back Charge To:	
Notification Given To:	
Date Notified Trade:	
Notice Given By:	
Repair Work Performed By:	
Note (1): Should you wish to deal directly with the repair contractor, he must issue written confirmation to Valecraft Homes Ltd that he has received Payment.	
Note (2): Contractor acknowledges that unless contested, the aforementioned amount's back charged will be deducted off your next cheque.	
Site Foreman Approval: <u>Justin Stoll</u>	
Const. Manager Approval:	

Justin Stoll