



Valecraft

Homes Ltd.

Purchase Order

PO0050950

210-1455 Youville Drive
Orleans, On K1C 6Z7
Phone: 613-837-1104

Vendor:

A. POTVIN CONSTRUCTION LTD.
8850 COUNTY RD 17, PO BOX 969
ROCKLAND, ON K4K 1L6

Ship To:

Site: DEERFIELD VILLAGE PHASE 2
Lot/Unit: BLOCK R01 & R06
Model:
Civic: DEARBORN PRIVATE

tel: 6134465181
fax:
contact:

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Nov 23, 2021			ARIEL	P05	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
042-R01-650	CODE 650	TO S/I UPPER FILLER AT BULKHEADS IN KITCHEN BLOCK R01	1.0000	194.200000	194.20
042-R06-650	CODE 650	TO S/I UPPER FILLER AT BULKHEADS IN KITCHEN BLOCK R06	1.0000	194.200000	194.20

Authorized Signature

Subtotal	388.40
HST	50.49
Total Order Value	438.89

ORDER TERMS AND CONDITIONS

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT

DV2 - ROI



Requisition # 1686

Sales Order # **SL1084005**

Production	<input checked="" type="checkbox"/>
Service	<input type="checkbox"/>

Date: November 1st, 2021
 Attention to: Lori Ann Mensore

From: Mario St Louis
 Requested by: Justin Stoll

Cabinet	<input checked="" type="checkbox"/>
Trim	<input type="checkbox"/>
Hardware	<input type="checkbox"/>
Siding	<input type="checkbox"/>
Deck	<input type="checkbox"/>

PO request	<input checked="" type="checkbox"/>
Contract	<input type="checkbox"/>
Missing	<input type="checkbox"/>
Office Supply	<input type="checkbox"/>
Other	<input type="checkbox"/>

Builder/Customer	Valcraft
Project	Deer Field
Phase	
Lot#	BIK R-01
CE/CCN/PO#	

Description of work & Reason	Hourly work request:
To install upper fillers above upper kitchen cabinets To supply upper fillers as bulkheads are being removed Reason: ROI is a bsmt unit, so clearance between floor and ceiling is less than upper units on 2 nd & 3 rd floor. kitchen cabinets are 42" high so bulkhead would have to be ref 3" higher to have minimum clearance between counter and upper cabinet Decision was made by Valcraft to completely remove bulkheads and replace with upper fillers	NOTE: Potvin foreman to return this requisition to Potvin Head Office once work completed and signed Number of Hours approved: A 2.5 hrs Number of workers: B 1 Total Hours: A x B 1 carp = 2.5 hrs Builder's signature: <i>[Signature]</i> Date: <i>[Date]</i>

Supply and Install Quote request to head office:

NOTE: For supply and install request, Potvin foreman must send this requisition to: requisition@potvinconst.com. Then Potvin head office will prepare quote and send it to Builder for approval. Once Purchase Order received from builder, the work will be put in production and sent on site with a AX Packing slip to be signed and return to Head office. No signature will be required on this document for supply and install.

Material description	QTY	Unit	Office use	
			Price	Total
1- melamine color B-10R dimension: 16.5 x 23.5 x 2742				
1- melamine color B-10R dimension: 16.5 x 23.5 x 1300				
			Sub-Total A	
Installation description				
To install upper fillers above upper cabinets as existing bulkheads had been removed for upper cabinets to fit				
			Sub-Total B	19420
			A + B	

White copy = Customer (if hourly work request) Yellow copy = Office Pink copy = Foreman

Purchase Orders

From: Lori-Ann Mensour <lamensour@potvinconst.com>
Sent: Monday, November 1, 2021 1:43 PM
To: Purchase Orders
Subject: RUSH - PO request Deerfield R01
Attachments: SKM_55421110113400.pdf

Good afternoon,

Attached request to supply and install two melamine for upper fillers above kitchen cabinets in lot R01

Requested by Justin Stoll , he would like the material right away please provide PO so I can send material ASAP.

Total with labour = \$194.20

Please let me know if we are to proceed as I require a PO for processing. Material will only be sent to site after PO is issued.

Potvin Policy to provide a PO# is maximum of 8 days.

Thank you.

Lori Ann Mensour
Purchase Order Coordinator - Pricing

A. Potvin Construction
8850 County Rd #17
Rockland, ON K4K 1L6
Tel: 613-446-2203 ext. 300
E-mail requisition@potvinconst.com
Web www.potvinconst.com



Purchase Orders

From: Lori-Ann Mensour <lamensour@potvinconst.com>
Sent: Monday, November 8, 2021 7:39 AM
To: Purchase Orders; Mario St-Louis
Cc: Alex Beckett; Jeff Jasmann
Subject: RE: Deerfield Village Phase 2, Block R01

The price for this is 194.20

-----Original Message-----

From: Purchase Orders [mailto:PO@valecraft.com]
Sent: Monday, November 08, 2021 7:35 AM
To: Lori-Ann Mensour; Mario St-Louis
Cc: Alex Beckett; Jeff Jasmann
Subject: Deerfield Village Phase 2, Block R01
Importance: High

Was just made aware of this change as of today. Please provided revised pricing for the Upper Filler Detail at Block R in Deerfield Village.

Ariel Valdes
Purchasing Assistant

210-1455 Youville Drive
Orleans, Ont, K1C 6Z7
Tel: 613-837-1104 Ext. 220
Fax: 613-837-5901

-----Original Message-----

From: Lori-Ann Mensour <lamensour@potvinconst.com>
Sent: Friday, November 5, 2021 8:50 AM
To: Mario St-Louis <mstlouis@potvinconst.com>
Cc: Purchase Orders <PO@valecraft.com>
Subject: RE: Valecraft R01

No Valecraft has not given me a PO yet.

-----Original Message-----

From: Mario St-Louis
Sent: Friday, November 05, 2021 8:33 AM
To: Lori-Ann Mensour; Michel Lalonde; Marc Filion
Subject: Valecraft R01

Hi Lori Ann did we get the PO from Valecraft for the upper filler. I just want to get the material in ASAP to get it complete. Thx

Sent from my iPhone

DV2 - R06



Requisition # 1687
Sales Order # **SL1084018**

Production <input checked="" type="checkbox"/>	Date: november 1 st 2021	From: Mario St-Louis
Service <input type="checkbox"/>	Attention to: Lori-Ann Mensour	Requested by: Justin Stoll

Cabinet <input checked="" type="checkbox"/>	PO request <input checked="" type="checkbox"/>	Builder/Customer: Valcraft
Trim <input type="checkbox"/>	Contract <input type="checkbox"/>	Project: Deer Field
Hardware <input type="checkbox"/>	Missing <input type="checkbox"/>	Phase:
Siding <input type="checkbox"/>	Office Supply <input type="checkbox"/>	Lot#: BLK R-06
Deck <input type="checkbox"/>	Other <input type="checkbox"/>	CE/CCN/PO#:

Description of work & Reason	Hourly work request:
To supply & install upper fillers above upper cabinets to replace existing bulkheads being removed.	NOTE: Potvin foreman to return this requisition to Potvin Head Office once work completed and signed.
Reason: Since Kitchen uppers are 42" and the clearance between floor and ceiling is less in bsmt units compare to the units on 2 nd & 3 rd floors it doesn't leave enough space between counter and uppers. Decision was made by Valcraft to remove existing bulkheads and install upper fillers instead.	Number of Hours approved: A 2.5 Number of workers: B 1 Total Hours: A x B 1corp = 2.5 hrs Builder's signature: <i>[Signature]</i> Date:

Supply and Install Quote request to head office:

NOTE: For supply and install request, Potvin foreman must send this requisition to: requisition@potvinconst.com. Then Potvin head office will prepare quote and send it to Builder for approval. Once Purchase Order received from builder, the work will be put in production and sent on site with a AX Packing slip to be signed and return to Head office. No signature will be required on this document for supply and install.

Material description	QTY	Unit	Office use	
			Price	Total
1- Piece melamine color super white dimension: 16.5 x 235 x 2742				
1- piece melamine color super white dimension: 16.5 x 235 x 2742 1300				
Sub-Total A				
Installation description				
To install upper fillers above upper cabinets to replace bulkheads that had been removed				
Sub-Total B				
A + B				

White copy = Customer (if hourly work request) Yellow copy = Office Pink copy = Foreman

194.20

[Signature]

Purchase Orders

From: Lori-Ann Mensour <lamensour@potvinconst.com>
Sent: Monday, November 1, 2021 3:46 PM
To: Purchase Orders
Subject: PO# request Deerfield R06
Attachments: SKM_55421110115440.pdf

Good afternoon,

Attached request to supply and install two malemine fillers above upper cabinets in TH R06

Total with labour = \$194.20

Please let me know if we are to proceed as I require a PO for processing. Material will only be sent to site after PO is issued.
Potvin Policy to provide a PO# is maximum of 8 days.

Thank you.

Lori-Ann Mensour
Purchase Order Coordinator - Pricing

A. Potvin Construction
8850 County Rd #17
Rockland, ON K4K 1L6
Tel: 613-446-2203 ext. 300
E-mail requisition@potvinconst.com
Web www.potvinconst.com



From: scan@potvinconst.com [mailto:scan@potvinconst.com]
Sent: Monday, November 01, 2021 3:44 PM
To: Lori-Ann Mensour
Subject: Message from KM_554