



# Valecraft

## Homes (2019) Limited

Purchase Order

PO0001992

210-1455 Youville Drive  
Ottawa, On K1C 6Z7  
Phone: 613-837-1104

**Vendor:**

SCOTT BERWICK STAIRS INC.  
1191 PILON ROAD  
CLARENCE CREEK, ONTARIO K0A 1N0


**Ship To:**

Site: PLACE ST. THOMAS PHASE 6  
Lot/Unit: BLOCK G37  
Model: 160 REVERSED  
Civic: 705 NAMUR STREET

tel: 6138353579  
fax: (613) 835-3892  
contact: SCOTT

| ORDER DATE                     | CHG. ORDER DT. | CANCEL DATE | RESPONSIBILITY | VENDOR # | TERMS       |
|--------------------------------|----------------|-------------|----------------|----------|-------------|
| Nov 02, 2022                   |                |             | ARIEL          | S18      | NET 30 DAYS |
| Comments/Special Instructions: |                |             |                |          | REFERENCE   |

| JOB/LOT/COST | REFERENCE | Description   | QTY ORDERED | UNIT PRICE | EXTENSION |
|--------------|-----------|---|-------------|------------|-----------|
| 066-G37-707  | CODE 707  | RAILING ADJUSTMENT AFTER FRAMING<br>ISSUED RESOLVED | 1.0000      | 270.000000 | 270.00    |

|   |                   |        |
|---|-------------------|--------|
| <br>Authorized Signature | Subtotal          | 270.00 |
|   | HST               | 35.10  |
|   | Total Order Value | 305.10 |

### ORDER TERMS AND CONDITIONS

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT

## Purchase Orders

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**From:** Justin Stoll  
**Sent:** Tuesday, October 25, 2022 9:23 AM  
**To:** Purchase Orders  
**Cc:** Tracy-bewrick  
**Subject:** Fwd: P.O REQUEST FOR THE RAILING ADJUSTMENTS REQUIERED AT ST.THOMAS BLK G-37:

Hi Ariel,

Can you please issue a po for this? Berwick has completed the work.

Justin Stoll  
Finishing Foreman  
Valecraft 2019  
613-809-2654



Begin forwarded message:

**From:** Tracy Amelotte <tracy.scottberwickstairs@outlook.com>  
**Date:** October 17, 2022 at 2:29:37 PM EDT  
**To:** Justin Stoll <jstoll@valecraft.com>  
**Subject:** P.O REQUEST FOR THE RAILING ADJUSTMENTS REQUIERED AT ST.THOMAS BLK G-37:

Hi Justin,

As per our conversation this morning, there is a framing issue in Blk G-37 that has affected the railing install. The framing issue will be fixed on Fri.Oct.21<sup>st</sup>. Once the framing issue is completed, we will need to adjust the railings affected.

Can you please have a P.O approved in the amount of \$270.00 + H.S.T

Thank you,

\*\*\*AS PER MANAGEMENT IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL CONSIDER YOUR EMAIL NOT RECEIVED\*\*\*

