



# Valecraft

Homes (2019) Limited

Purchase Order

PO0002132

210-1455 Youville Drive  
Ottawa, On K1C 6Z7  
Phone: 613-837-1104

**Vendor:**

SCOTT BERWICK STAIRS INC.  
1191 PILON ROAD  
CLARENCE CREEK, ONTARIO K0A 1N0


**Ship To:**

Site: PLACE ST. THOMAS PHASE 6  
Lot/Unit: LOT 1  
Model: 1030 REVERSED  
Civic: 700 NAMUR STREET

tel: 6138353579  
fax: (613) 835-3892  
contact: SCOTT

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Feb 14, 2023			ARIEL	S18	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
066-001-666	CODE 666	RE-RE CRACKED POST, SIDE STRINGER STAINED & TUPS AT THE POST	1.0000	265.000000	265.00

  
Authorized Signature

Subtotal	265.00
HST	34.45
Total Order Value	299.45

**ORDER TERMS AND CONDITIONS**

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT

## Purchase Orders

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**From:** Justin Stoll  
**Sent:** Tuesday, February 14, 2023 12:35 PM  
**To:** Purchase Orders  
**Cc:** Tracy-bewrick; Jeff Jasmann  
**Subject:** Fwd: Pst6 lot 1 repair and touch ups

Hi Ariel,

Can you please issue a po for this. Jeff has been on site and aware of the damage.

Thanks

Justin Stoll  
Finishing Foreman  
Valecraft 2019  
613-809-2654

Begin forwarded message:

**From:** Tracy Amelotte <tracy.scottberwickstairs@outlook.com>  
**Date:** February 9, 2023 at 11:21:02 AM EST  
**To:** Justin Stoll <jstoll@valecraft.com>  
**Subject:** RE: Pst6 lot 1 repair and touch ups

Hey Justin,

For us to re-re the cracked post the P.O amount is \$265.00 + H.S.T Once I have received the P.O I can schedule to have a new post Pre-finished to change.

For the side stringer I will have that stained and the Tups done at the same time as the post so send it over as soon as you can and I will send you a date to repair.

Thank you,

**\*\*\*AS PER MANAGEMENT IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL CONSIDER YOUR EMAIL NOT RECEIVED\*\*\***



Tracy Amelotte | Scott Berwick Stairs Inc.

Phone: 613-488-2905

Fax : 613-488-2909

**From:** Justin Stoll <jstoll@valecraft.com>

**Sent:** February 9, 2023 10:39 AM

**To:** Tracy-bewrick <tracy.scottberwickstairs@outlook.com>

**Subject:** Pst6 lot 1 repair and touch ups

Hi Tracy,

I have a cracked newel post and some touch ups to do in here. One picture shows mud that was stained over. I will clean the mud and it will need to be restained. Next pic show the underside of a step that was missed and the last pic shows the cracked newel post. Let me know how much for the newel post to be fixed and I'll have a po sent out.









Justin Stoll  
Finishing Foreman  
Valecraft 2019  
613-809-2654