



# Valecraft

## Homes (2019) Limited

Purchase Order

PO0002385

210-1455 Youville Drive  
Ottawa, On K1C 6Z7  
Phone: 613-837-1104

**Vendor:**

A. POTVIN CONSTRUCTION LTD  
8850 COUNTY ROAD 17  
PO BOX 969  
ROCKLAND, ONTARIO K4K 1L6

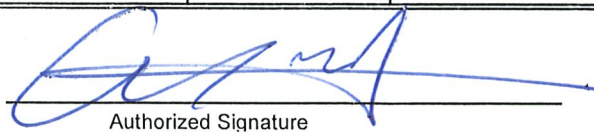
**Ship To:**

Site: PLACE ST. THOMAS PAHSE 7  
Lot/Unit: LOT A01  
Model: 105 REVERSED  
Civic: 950 COLOGNE STREET

tel: 613-446-5181  
fax:  
contact:

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Jul 24, 2023			ARIEL	P05	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
067-A01-650	CODE 650	SEE ATTACHED FOR BREAKDOWN OF WORK COMPLETED	1.0000	631.000000	631.00

  
Authorized Signature

Subtotal	631.00
HST	82.03
Total Order Value	713.03

### ORDER TERMS AND CONDITIONS

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT

Requisition #

4280

Sales Order #

SL 1099764

Production	<input checked="" type="checkbox"/>
Service	<input type="checkbox"/>

Date: July 21, 2023

From:

Marc Filion

Requested by:

Justin Stoll

Cabinet	<input checked="" type="checkbox"/>
Trim	<input type="checkbox"/>
Framing	<input type="checkbox"/>
Siding	<input type="checkbox"/>
Hardware	<input type="checkbox"/>

### Hourly work request :

Number of Hours approved **A** 3.0

Number of workers **B** 2.0

Total Hours: A x B 6.0

Builder's signature

Builder/Customer	Valens Pt
Project	Place St-Thomas
Phase	7
Lot#	101
CE/CCN/PO#	

### Description of work & Reason

Kitchen island to be move, island was not suppose to receive BD  
 Ensuite bath room floor and wall are out of level, need  
 to reset properly and replace end gable to scribe to fit.

### Material description

QTY

### Office use

Price

Total

1 Cabinet deck for sink box # 26, requested  
 to replace, once we set it up in  
 new location, plumbing will be off.  
 colour TF179

1 Ensuite vanity end gable oversize  
 to scribe with wall and floor.  
 Vanity will be reset and will  
 be resetting gable between  
 vanity and wall also.

1-laster gable LARA 560x850 19mm  
 colour RA-M2002

OK  
 AB

White copy = Customer (if hourly work request) Yellow copy = Office Pink copy = Foreman

Sub-Total

\$ 631.00

### Supply and Install Quote request to head office:

NOTE: For supply and install request, Potvin foreman must send this requisition to: requisition@potvinconst.com. Then Potvin head office will prepare quote and send it to Builder for approval. Once Purchase Order received from builder, the work will be put in production and sent on site with a AX Packing slip to be signed and return to Head office. No signature will be required on this document for supply and install.

## Purchase Orders

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**From:** Emma Cooper  
**Sent:** Monday, July 24, 2023 7:50 AM  
**To:** Purchase Orders  
**Cc:** requisition potvin; Curtis Dunfee  
**Subject:** FW: PO REQUEST - SERVICE - PST7-A01  
**Attachments:** 4280.pdf

Hi Ariel,

Please see attached PO request. This home is not occupied so it would be a site cost.

Thanks,

**Emma Cooper**  
Customer Service Coordinator



**Valecraft**  
Homes Ltd.

1455 Youville Drive, Suite 210  
Orleans, On K1C 6Z7  
Tel (613) 837-1104 x 230 | Fax (613) 837-5901  
[email](#) | [website](#)



**Confidentiality Note:** This email may contain confidential and/or private information. If you received this email in error, please delete and notify sender.

Thank you for reaching out to our Customer Service Department. Our Service Representative will retrieve your message and will reply to you within 48 business hours.

If you do not get a response to your email within 48 business hours, please contact Debbie Pickup, Service Manager, at 613-837-1104 (ext. 207) or [dpickup@valecraft.com](mailto:dpickup@valecraft.com).

Best regards.

**From:** requisition potvin <[requisition@potvinconst.com](mailto:requisition@potvinconst.com)>  
**Sent:** Friday, July 21, 2023 1:57 PM  
**To:** Emma Cooper <[service@valecraft.com](mailto:service@valecraft.com)>  
**Cc:** Curtis Dunfee <[cdunfee@potvinconst.com](mailto:cdunfee@potvinconst.com)>  
**Subject:** PO REQUEST - SERVICE - PST7-A01

Hello,

Please issue a PO to supply and install the items found on the attached requisition.

Client Work Order # N/A  
Potvin CB # 4280  
Potvin SL 1099764

Total including labor: **\$631.00** + HST

Thank you,

**Sarah Nelson**

**PRICING DEPARTMENT**

P : 613 446 2203 ext. 270

F : 613 446 6676

8850 County Rd 17, Rockland ON K4K 1L6, P.O. Box 969