



Valecraft

Homes (2019) Limited

Purchase Order

PO0002788

210-1455 Youville Drive
Ottawa, On K1C 6Z7
Phone: 613-837-1104

Vendor:

S. MARTEL ROOFING INC.
8 RUE VANESSA
VAL-DES-MONTS, QUEBEC J8N 7B8

Ship To:

Site: PLACE ST. THOMAS PHASE 7
Lot/Unit: LOT 4
Model: 826 REVERSED
Civic: 890 COLOGNE STREET

tel: 613-880-0976
fax:
contact: martel368@gmail.com

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Mar 06, 2024			ARIEL	M14	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
067-004-650	CODE 650	SHINGLES BLOWN OFF DURING HIGH WINDS	1.0000	250.000000	250.00


Authorized Signature

Subtotal	250.00
HST	32.50
Total Order Value	282.50

ORDER TERMS AND CONDITIONS

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT



FIELD REQUEST FORM 2023

Work Order : ☐ Check

Purchase Order : ☐ Check

Notice Of Back Charge : ☐ Check

Trade : SMARTER ROOFING

Lot / Unit : LOT 4

Project Site : PST-7

Date Issued : FEB 29/24

Description of Work or Material Being Ordered :	Amount:
<u>SERVICE CALL</u>	
	<u>\$ 250.00</u>
	<u>+ HST</u>
Reason & Cause Due To for Work Being Done or Material Ordered :	
<u>SHINGLES BLOWN OFF DURING HIGH WINDS</u>	
<u>CODE 666</u>	
*** Note: Reason & Cause information Mandatory for Purchase Orders***	
Total Amount	

Cost Responsibility:

Errors Internal :	<input type="checkbox"/> Check	Construction Damage	
(Not being Back Charged)	<input type="checkbox"/> Check	Vandalism Damage :	<input type="checkbox"/> Check
Theft :	<input type="checkbox"/> Check	Trade Related Damage :	<input type="checkbox"/> Check
Reported to Police Yes :	<input type="checkbox"/> Check		

Police Department : _____

Police Report : _____

Police Occurrence No. : _____

Back Charge To : _____

Notification Given To : _____

Date Notified Trade : _____

Notice Given By : _____

Repair Work Preformed By : _____

Note (1) : Should you wish to deal directly with the repair contractor, he must issue written confirmation to Valecraft Homes Ltd that he has received Payment.

Note (2) : Contractor acknowledges that unless contested, the aforementioned amount's back charged will be deducted off your next cheque.

Site Foreman Approval: _____

Const. Manager Approval: _____

Purchase Orders

From: Justin Stoll
Sent: Thursday, February 29, 2024 10:11 AM
To: Purchase Orders
Cc: martel368@gmail.com; Jeff Jasmann
Subject: PST7 lot 4 field request S MARTEL
Attachments: attachment 1.pdf

Hi Ariel,

Can you write up a po for S Martel. Service call being completed march 1/24.

Please see attached field request

Justin Stoll

Site Supervisor
Valecraft 2019 Embrun
613-809-2654