



Valecraft

Homes (2019) Limited

Purchase Order

PO0002822

210-1455 Youville Drive
Ottawa, On K1C 6Z7
Phone: 613-837-1104

Vendor:

DEVON PLUS COMPANY INC.
3581 CALABOGIE ROAD
BURNSTOWN, ONTARIO K0J 1G0

Ship To:

Site: RATHWELL LANDING
Lot/Unit: LOT 236
Model: 825
Civic: 670 PARADE DRIVE

tel: 613-277-8349
fax:
contact: Christine Reid (Hunter) hunterch4@outlook.com

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Apr 15, 2024			ARIEL	D16	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
-	6600-2000	MODEL HOME CLEANING MONTH OF JANUARY 5, 11, 19, 26	4.0000	125.000000	500.00
-	6600-2000	MODEL HOME CLEANING MONTH OF FEBRUARY 2, 9, 16, 23	4.0000	125.000000	500.00
-	6600-2000	MODEL HOME CLEANING MONTH OF MARCH 1, 8, 15	3.0000	125.000000	375.00

Authorized Signature

Subtotal	1,375.00
HST	178.75
Total Order Value	1,553.75

ORDER TERMS AND CONDITIONS

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT



Valecraft
Homes Ltd.

FIELD REQUEST FORM 2019

Work Order ☐ Check

Purchase Order: ☐ Check

Notice Of Back Charge: ☐ Check

Sub Trade: Devon Plus Company

Lot / Unit: _____

Project: Shitbille Model Home

Date: Jan. 2024

Description of Work or Material Being Ordered :

Amount:

clean model home / January.

Jan 5, 11, 19, 26 @ \$125

\$300

Reason & Cause Due To for Work Being Done or Material Ordered :

6600 - 2600

*** Note: Reason & Cause information mandatory for Purchase Orders***

Total Amount

\$500

Cost Responsibility:

Errors Internal :		Construction Damage :	
(Not being Back Charged)	<input type="checkbox"/> Check	Vandalism Damage :	<input type="checkbox"/> Check
Theft :	<input type="checkbox"/> Check	Trade Related Damage :	<input type="checkbox"/> Check
Reported to Police Yes :	<input type="checkbox"/> Check		

Police Department : _____

Police Report : _____

Police Occurrence No. : _____

Back Charge To : _____

Notification Given To : _____

Date Notified Trade : _____

Notice Given By : _____

Repair Work Preformed By : _____

Note (1) : Should you wish to deal directly with the repair contractor, he must issue written confirmation to Valecraft Homes Ltd that he has received Payment.

Note (2) : Contractor acknowledges that unless contested, the aforementioned amount's back charged will be deducted off your next cheque.

Site Approval: _____

Nicole Stinde March 20.2024

Head Office Approval: _____

[Signature]



FIELD REQUEST FORM 2019

Work Order ☐ Check

Purchase Order: ☐ Check

Notice Of Back Charge: ☐ Check

Sub Trade: Devon Plus Company

Lot / Unit: _____

Project: Shiltsville Model Home

Date: Feb 2024

Description of Work or Material Being Ordered :

Amount:

clean model home for February
Feb 2, 9, 16, 23 @ 125
March 1, 8, 15 @ 125

\$500
\$375

Reason & Cause Due To for Work Being Done or Material Ordered :

*** Note: Reason & Cause information mandatory for Purchase Orders***

Total Amount

\$875

Cost Responsibility:

Errors Internal :		Construction Damage :	
(Not being Back Charged)	<input type="checkbox"/> Check	Vandalism Damage :	<input type="checkbox"/> Check
Theft :	<input type="checkbox"/> Check	Trade Related Damage :	<input type="checkbox"/> Check
Reported to Police Yes :	<input type="checkbox"/> Check		

Police Department :

Police Report :

Police Occurrence No. :

Back Charge To :

Notification Given To :

Date Notified Trade :

Notice Given By :

Repair Work Preformed By :

Note (1) : Should you wish to deal directly with the repair contractor, he must issue written confirmation to Valecraft Homes Ltd that he has received Payment.

Note (2) : Contractor acknowledges that unless contested, the aforementioned amount's back charged will be deducted off your next cheque.

Site Approval:

Michael D. D. - March 10, 2024

Purchase Orders

From: Christine Hunter <hunterch4@outlook.com>
Sent: Friday, March 22, 2024 9:02 AM
To: Purchase Orders
Subject: PO request
Attachments: Model home cleaning - Jan 2024.png; Model home cleaning - Feb and March.png

Please see attached PO request form.

Thank You/Merci

Christine Reid